

Minutes of Partington Parish Council Meeting

Date: Wednesday, 6th May 2026

Time: 6pm

Location: The Community Centre, Partington

Chairperson: N/A

Vice Chair: Cllr Kathleen Stewart (KS) – Took the meeting

Parish Clerk: Ms S Booth

Cllrs in attendance: Cllrs A Rudden (AR), K Kanes (KK), T Baistow (TB), L Jones (LJ), B Williams (BW), J Robe-Fogarty (JRF), G Jones (GJ) - *Sent apologies but did arrive later.*

Pre-Meeting Note (Informal Discussion): Prior to the formal commencement of the meeting, the public were requested to leave the room to allow an informal discussion between members.

A Cllr raised concerns relating to member conduct and referenced external correspondence with the Monitoring Officer at Trafford BC.

A member requested that the matter be deferred and considered at a separate meeting.

The Vice-Chair brought the discussion to a close.

No formal decisions were taken.

Part A (Public)

Welcome and Housekeeping

The Vice Chair welcomed and thanked Councillors, invited guests, members of the public and Press for attending the meeting. Housekeeping rules for the meeting will be outlined prior to commencement.

1. Election of Chair for the Ensuing Year

1.1 Chairperson

Members received nominations for the position of Chair for the ensuing year.

Resolved: That Cllr Andrew Ian Edwards be elected as Chair of the Council for the 2026–2027 municipal year.

POR: The newly elected Chair was formally welcomed to the role. The Declaration of Acceptance of Office will be signed at the earliest opportunity.

2. Election of Officers for the Ensuing Year

2.1 Vice-Chair

Members received nominations for the position of Vice-Chair.

Resolved: That Cllr Joanne Robe-Fogarty be elected as Vice-Chair for the 2026–2027 municipal year.

POR: The newly elected Chair was formally welcomed to the role and signed the Declaration of Acceptance of Office.

2.2 Treasurer

Members received nominations for the position of Treasurer.

Resolved: That Cllr Anthony Rudden be elected as Treasurer for the 2026–2027 municipal year.

POR: The newly elected Chair was formally welcomed to the role and signed the Declaration of Acceptance of Office.

2.3 Responsible Financial Officer

Resolved: That the Clerk be confirmed as the Responsible Financial Officer (RFO) for the Council.

3. Declarations of Acceptance to office

3.1 **Resolved:** That the Declarations of Acceptance of Office for the 2026–2027 municipal year be received and noted, and that all Members complete and sign the forms in accordance with statutory requirements.

4. Apologies for Absence and Confirmation of Quorum

4.1 Cllr I Edwards (IE) – Annual Leave

Resolved: that the meeting was quorate and apologies accepted.

5. Minutes of the Previous Meeting

Proposed: BW and 2nd KK

Resolved: That the minutes of the meeting held on 15 April 2026 [P1281–P1286] be approved as a true and accurate record.

Resolved: No matters arising

6. Review and Adoption of Council Policies and Procedures

6.1 Members reviewed the Council's Policies and Procedures, including Standing Orders, Financial Regulations, Code of Conduct, and the IT & GDPR Policy incorporating the Assertion 10 Action Plan.

Resolved: That all listed policies and procedures be approved and adopted without amendment for the 2026–2027 municipal year.

7. Declarations of Interest (DOI)

Resolved: That Cllr AR declared an interest in Item 17.2.

8. Open Forum

Resolved: Four members of the public were in attendance. No comments were made.

9. Reports and Updates on Recurring Agenda Items

9.1 Community Centre and Local Asset Updates – JRF, BW & IE

An update was provided that business plans have been submitted to the Assets Team at Trafford Borough Council. It was further noted that the Community Centre has been registered as an Asset of Community by PP. A query was raised regarding future management arrangements.

JRF updated that the Action Group will be involved in the operation of the facility.

Resolved: That the update be noted.

9.2 Online Reports Log

Resolved: That the monthly reports were noted for reference and other actions detailed.

DATE	REF	REF	ADDRESS	ADDRESS	ISSUE REPORTED	TBC RESPONSE	FEEDBACK
13/01/2026	CAS	158807-M7Q8	Moss Lane	Warburton	Deep pothole on Moss Lane, Warburton		Reported to TBC
21/01/2026	NR	2600121-000455	Manchester Road	Partington	Leaning tree		Reported to network Rail
11/02/2026	CAS	168890-FOB6	Central Service Road	Partington	Worn road Markings & lack of no parking signage		Reported to TBC
03/03/2026	CAS	174195-Y9D4	Moss Lane	Partington	Overhanging low broken branch		Reported to TBC
27/03/2026	CAS	182984-N6S1	Flats at the rear of Myrtle	Partington	Flytipped rubbish		Reported to TBC

10. Action Updates

10.1 The Council received an update on actions arising from the previous meeting.

- A card of thanks was presented for Members to sign.

- Enquiries into requirements for street trader licences, insurance, music licensing, and health and safety/risk assessments for the event scheduled on 15 August (12:00–16:00) are ongoing and will be brought back to a future meeting.
- Clarification has been sought regarding cutting, nesting, and maintenance rules in relation to application 118598/TPO/26 (Land to the rear of 49–93 Thirlmere Road); this remains ongoing.
- An objection to Trafford Borough Council in respect of application 118758/VAR/26 has been submitted.
- Enquiries regarding hedge cutting and nesting season regulations are ongoing.
- Correspondence has been sent to the Head of Planning at Trafford Borough Council outlining the Council's concerns in relation to the application.
- Alternative venue arrangements for Community Centre hire are being explored; confirmation of dates with Members is required.
- Andrew Western has been updated regarding the Millbank arrangement, confirming the short-term nature of the monthly renewable lease.
- Notice to quit and final invoice have been issued to Moss Lane Rovers.
- Litter concerns at SAICA have been reported. *No response has been received to date*

Resolved: That the updates be noted.

11. Event Updates

Resolved that there is no update on the summer event.

12. Planning Applications

12.1 To note any recent planning applications received from Trafford Borough Council.

POR: *Any new planning applications received after the publication of this agenda will be reported at the meeting.*

12.1.1 **118399/DEM/26** – Ash Road, Cranberry Road, Wood Lane A, B and C and Cumberland Road, Partington,

Demolition of redundant bedsits building on Cumberland Rd, 4 no. redundant garages on Ash Rd, 3 no. redundant garages on Cranbury Road, 9 no. redundant garages on Wood Lane A, 9 no. redundant garages on Wood Lane B, 4 no. redundant garages on Wood Lane C (Consultation under schedule 2, part 11, Class B of the Town and Country Planning (General Permitted Development order) (England) order 2015.) The sites are to be cleared and made good. *Received 27/04/26 Cllrs Notified 27/04/26*

Resolved: That the Council raises no objections and has no observations to submit in respect of the planning application.

13. Casual Vacancy / Co-Option

13.1 It was noted that the statutory notice period had expired and that the vacancies may be filled by co option in accordance with the Local Government Act 1972.

13.2 Members considered the applications received and proceeded to vote on the appointments.

Resolved: That Charlotte Waterworth (Ward 2BSD) and Gaynor Maas (Ward 2BSC) be co-opted onto the Council.

13.3 Gaynor Maas, Charlotte Waterworth will sign the Declaration of Acceptance of Office at the earliest opportunity.

13.4 The Clerk will formally welcome the newly appointed members, provide the necessary documentation and onboarding details and notify Trafford Borough Council of the appointments.

13.5 It was noted that a further casual vacancy currently remains with Trafford Borough Council.

14. Schedule of Meetings 2026–2027

Resolved: That the schedule of meetings for 2026–2027 be approved as presented.

15. Finance

15.1 Annual Governance and Accountability Return (AGAR) 2025–2026

Members reviewed the effectiveness of the Council's system of internal control and the year-end financial report for the financial year 2025–2026.

Resolved: That the system of internal control be approved.

Resolved: That Section 1 – Annual Governance Statement 2025–2026 be approved.

The Chair and Clerk were authorised to sign Section 1 of the AGAR.

Resolved: That Section 2 – Accounting Statements 2025–2026 be approved.

The Chair was authorised to sign Section 2 of the AGAR when complete.

15.2 Internal Audit Report

When the Internal Audit Report is received and considered it is

Resolved: That the Internal Audit Report be noted and that any matters arising, including those relating to Assertion 10, be acknowledged.

15.3 Risk Register 2026–2027

Members reviewed the Risk Register and associated Assertion 10 Action Plan.

Resolved: That the Risk Register and associated Assertion 10 Action Plan for 2026–2027 be approved.

It was noted that the Risk Register forms part of the Council's governance framework and supports compliance with the Annual Governance and Accountability Return (AGAR), including Assertion 10.

16. Exclusion of the Public and Press

Resolved: That, under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for the following item(s) due to the confidential nature of the business to be transacted.

No members of the press were in attendance.

Signed: _____ (Chair of the Meeting)

Date: _____