

Minutes of Partington Parish Council Meeting

Date: Wednesday, 8th October 2025

Time: 6pm

Location: The Rainbow Cafe, Partington

Chairperson: Cllr Wayne Edwards

Clerk: Ms S Booth

Cllrs in attendance: Cllrs A Rudden (AR), K Stewart (KS), K Kanen (KK), T Baistow (TB), I Edwards (IE), L Jones (LJ), B Williams (BW), J Robe-Fogarty (JRF), G Jones (GJ)

1. Welcome and Housekeeping

1.1 The Chair welcomed and thanked Councillors, invited guests and members of the public for attending the meeting.

1.2 Housekeeping rules for the meeting will be outlined prior to commencement.

2. Apologies for Absence and Confirmation of Quorum

2.1 I Platt (IP) - Work Commitments

2.2 **Resolved** that the meeting was quorate and apologies accepted.

3. Declarations of Interest

3.1 **Resolved** that there were no members declaring any disclosable pecuniary or other interests in relation to items on the agenda.

4. Invited Guests

4.1 The following representative had been invited to attend the meeting:

4.1.1 **WCAW & Mr Cohen: Resolved** that there were no apologies received.

POR: The Chair thanked the representatives for attending the meeting.

5. Open Forum

A public participation session will be held prior to the formal commencement of the meeting. Members of the public (**MOP**) may attend, make representations, ask questions, and present evidence relevant to the agenda items. Each speaker will be allocated 2–3 minutes, unless otherwise directed by the Chair.

Political discussions will not be permitted.

Point of Order Reminder: Once the Open Forum is closed, no further public input will be accepted during Council proceedings.

5.1 **Resolved** that there was no MOPs in attendance therefore this item was closed at 18.10.

6. Approval of Previous Minutes

6.1 To consider the approval of the following minutes

6.1.1 It was proposed that the minutes of the monthly Parish Council meeting held on 10th September 2025 (Pages P1253–P1257) be approved as an accurate record.

Proposed by: KK **Seconded by:** AR

- **Resolved** that the above sets of minutes were **unanimously** agreed.

6.1.2 **Matters Arising**

- **Resolved** that there were no matters arising from the above sets of minutes.

7. Reports and Updates on Recurring Agenda Items

7.1 Chair's Report and Updates

7.1.1 The Chair provided a brief update on the following.

- **United Utilities:** Upgrade works for at the top of Lock Lane have been ongoing; however, it was noted that there have been ongoing traffic queues and issues with tankers parking outside residential properties. The Representative from Costain is investigating the matter. The works are expected to continue for approximately 18 months.
- **Potential community projects:** Cllrs have been asked if they have any ideas for that could be delivered in Partington as part of the wider works.
- **Warburton Bridge:** This was discussed, including how to complete the online registration process.
- **Cenotaph:** Work has also been conducted by the CIWS who have been working diligently on the project. The Taffy Memorial has now been relocated, and new wrought iron fencing is being installed. The welding and Cotswold stonework are currently in progress, and the finished result is expected to look very impressive.
- Finally, Wayne has attended a **meeting with Network Rail**, and he will provide a further update on this matter at the right time.

7.2 Online Reports Log

- **Resolved** that the reports were noted for reference.

7.3 Community Centre and Local Asset Updates

- **Resolved** that JRF, IE & BW had attended a meeting at The Community centre with Amey
POR: The item will remain as a standing agenda item for future updates.
- **IE** updated on the consultation that took place at the HLC on the 8th October 2025 in reference to the 33 proposed development on the car park located on Central Service Road. It was also discussed that there will be a further 10 properties built on Oak Road and the development will proceed on the old Social Club site.

7.4 Action Updates

7.4.1 **Resolved** that the Clerk confirmed the following actions have been completed or are in progress:

- Illegal parking (Central Road, outside Heron): Highways and GMP contacted; liaison ongoing and area to be monitored.
- United Utilities – River Bollin proposal: Letter issued to Mr J. Sanders (Mersey Rivers Trust); response received and circulated.
- Christmas tree procurement: Specification/bullet points prepared and circulated to obtain quotations.
- Precept & boundaries (Heath Farm Phase 3): Email sent to Trafford Borough Council regarding precept collection for 33 properties and boundary clarification; Ongoing
- Connecting Partington – final design: Email sent to Cllr Aidan Williams requesting presentation of the final design; date TBC.
- Boundary signage (Warburton PC): Enquiry submitted to confirm boundary line, establish if planning was required, and identify process for Partington to apply for new signage; guidance awaited.

Action: Follow up

8. Remembrance Day Service.

8.1 Date: Sunday 9th November 2025

- The Clerk confirmed that arrangements are in place for the Remembrance Day Service.
- The service will be conducted by Rev. Jane Mottram from St Mary's Church.
- Road closures, first aid cover, and on-site safety arrangements have been confirmed with Trafford Borough Council.
- 'Amazing Grace,' will be the choice of Hymn.
- Proposed by JRF if they can place an advert on social media. **Resolved** that this was unanimously agreed.
- Gazebos purchased.

8.2 Action: The RD Event will be an agenda item in March 2026

9. Christmas Event Update

9.1 The Clerk provided an update on progress for the Christmas Event scheduled for 22nd November 2025.

- Tree & Installation: Insurance and Health & Safety documentation have been received.
- Santa: Confirmed as booked – *Lead: AR.*
- Fairground Rides & Stalls: Three rides and three stalls confirmed – *Leads: TB, AR & SB.*
- Music: Confirmed – *Lead: AR.*
- Face Painting: Booking confirmed.
- Donut Van: Booking confirmed.
- Coffee House Vouchers: Organised.
- Sweet Treats: Purchase and distribution to be arranged.
- Parish Council Gifts: Confirmed – *Lead: SB.*
- Cash Prizes: Approved.
- Tombola: *Lead: TB*
- JRF updated that she has contacted the Coffee House for vouchers and will be speaking with Mikes Fish Bar.

9.2 The event planning remains on schedule, and all documentation will be retained for audit and insurance purposes.

9.3 Q & A

- **KK:** Enquired why we do not have children turning the Christmas lights on. **Proposed** that WE & SM will take the lead on this request.
- **AR:** Asked if we can have a proposed date for the event in March 2026.
- **BW:** Asked if the same can be done for the Easter Event. To be added the Jan 2026.
- *Action: Add the Christmas & Easter Event to the forthcoming agendas.*

10. Planning Applications

10.1 To note there were no recent applications received from Trafford Borough Council for this period.

POR: BW informed the Council that she had been under the impression the recently redeveloped property on Broadway was intended for children; however, it now appears that it will accommodate young adults. The company operating the premises is *Brighter Future*.

11. Finance

11.1 The Council reviewed and approved the current period's income and expenditure records (attached for reference).

11.2 Grant Payments

11.2.1 Grant payments for the **2025/26** financial year have been made to the approved and successful community groups.

Action: *Cllr IE enquired about the possibility of purchasing a large presentation cheque for use when awarding funds to community groups.*

11.3 External Audit

11.3.1 The Clerk reported that the **2024/25 Annual Governance and Accountability Return (AGAR) and Notice of Conclusion of Audit** were received from *PKF Littlejohn LLP* at 16:56 on *30th September 2025* and were published on the Council's website at 17:00 the same day.

Action: *The Council considered and approved compliance with **Assertion 10** of the Annual Governance Statement, confirming that proper arrangements will be in place to safeguard public funds, including financial controls, insurance, IT policies, and risk management procedures.*

12. Exclusion of the Public

12.1 There were no members of the public in attendance; therefore, the Chair did not exercise the item exclusion resolution.

13. Pavilion

13.1 JRF reported that the fencing repairs have now been completed and confirmed that the electricity standing charge has been reduced to 30p per day. The Council was also informed that the indoor bowling sessions have commenced, and councillors are welcome to visit the building.

13.2 **Resolved** that this agenda item will only be included on the agenda on a **quarterly basis**, covering updates from both the Pavilion Sports Community Group and the same will apply to The Hub.

14. Cllr T Baistow

14.1 **TB** informed the Council that no representatives were present at the meeting. However, she had contacted **Your Housing Group (YHG)** via email on behalf of a resident experiencing maintenance issues.

15. Other Business

- TR: Requested the Leases for the Pavilion and The Hub be circulated.
Action: PC to circulate
TR: Updated the Council about the Christmas Fair at St Marys.
- SM: Enquired if we can find out what is happening with the post box on The Green.
Action: PC to email
- BW: Updated on the proposed buildings that will be located on Oak Road and in addition informed the Council that three buildings within Partington are known as The Community Centre.
- GJ: Said that the Impact day by Costain could be directed at the Subway area.
Action: PC to email
- JRF: Requested One Trafford be contacted to request hedges to be cut around Cross Lane East park & Warburton Lane hedges.
Action: PC to email
- LJ: **Millbank Park:** An update was provided on the ongoing discussions with Your Housing Group (YHG) regarding Millbank Park. It was noted that the Parish Council is prepared to undertake the maintenance of the park; however, clarification is required on who will hold ultimate responsibility for the park furniture and liability in the event of an incident.
- JRF: Requested One Trafford be contacted to request hedges to be cut around Cross Lane East park & Warburton Lane hedges. *Action: PC to email*

- TB: Enquired about staff entering a driving lesson. The item was discussed and will be revisited.
- WE: Asked who will be attending the Christmas Event?
It was confirmed that WE, AR, SM, BW, KK, JRF, LJ, TB & KS will attend

15.1 Action List

- Add the Easter Event (Jan 26), RD event, and Christmas events (March 26) to forthcoming agendas.
- Add quarterly reports from The Pavilion and The Hub to the agenda.
- Review the IT Policy.
- Circulate lease documents to Councillors for review.
- Arrange servicing of the Millennium Clock.
- Order RD silhouettes and the presentation cheque.
- Circulate the Warburton signs response to Councillors.
- Create a new email account for LJ.
- Reminder for Coffee house vouchers Christmas event
- Report to United Utilities regarding the damage caused to the green area on Manchester Road following recent water leak repairs.
- Email Trafford Leisure for update on the progress on the opening of the Leisure Centre.
- Enquire about the status of the post box on The Green.
- Contact Costain regarding a potential Impact Day focused on the Subway area.
- Report issues at Link Walk (fly-tipping), CLE, and overgrown hedges on Warburton Lane.
- Email all schools inviting attendance at the RD service and forward the invitation to KK.

16. Date of Next Meeting

The next meeting will be the **Parish Council Meeting** scheduled for **Wednesday, 12th November 2025 at 6:00 PM, at The Community Centre, Central Road.**

Meeting closed at 19.50

Cllr Wayne Edwards

Chairperson
08/10/25